

## **PROPERTIES COMMITTEE**

**2020**

### **Property Committee**

Chair: Mark Arneson

Co. Chair: Andy Yarrington

### **Property Committee Members**

Harley Saathoff

Rudy Kohler

Tim Dreier

Gary Hauschildt

Deb Hauschildt

Jim Eral

### **People in charge of a particular area of ministry:**

Spring/Fall Cleaning:

Date(s) set by committee

Supplies:

Mark Arneson

Lawn Care:

Tim Dreier

Plowing:

Phil Eng

Snow Shoveling:

Mark Arneson (Coordinator)

Inspections:

Set by Chair

### **Annual Properties Report**

The buildings and grounds are monitored on a frequent basis attempting to correct any deficiencies as they arise.

The heating and air conditioning units are serviced on a regular schedule and are in good condition.

There were two trees this year that were removed.

Installed new outside security light in front parking lot.

The roof systems did not require any repairs this year, just cleaned scuffers.

Roof was built over outside stairwell to prevent snow from filling stair.

The donated property (22 Hope Circle) was painted and cleaned up to put on market. Property sold.

Fire inspection was completed and passed.

The status of our buildings is that they are in very good condition requiring nothing more, and nothing less, than routine maintenance to keep them in high quality condition.

The large equipment is in good working order with no maintenance deferred.

The building grounds are in excellent shape due to the efforts of Tim Dreier.

**Sample List of Completed tasks performed this year**

Emergency exit lights replaced in Sanctuary.

Elevator inspection & testing completed.

Fire extinguishers tested.

Replaced burned out fluorescent bulbs with LED bulbs as needed.

Eyehooks/brackets to hang 125<sup>th</sup> year banner.

Spring Church Clean-up day done.

HVAC roof units inspected/filters changed spring and fall.

Roof drains and scuffers cleaned.

Rental Property (22 Hope Circle) walls repaired, painted, floor repaired, cleaned, and put-on market. Sold.

Two trees removed between parking lot and funeral home.

Phil Eng \$400 was awarded for snow plowing.

Windowsills measured and new materials ordered for replacement.

Carpet cleaning scheduled for end first week of February 2021.

Respectfully submitted,

Mark Arneson / Andy Yarrington

